

Exhibit 1

School Board Agenda Item CC-2
June 15, 2016

Executive Summary

Proposed Revised Job Description for the General Counsel Position

Background: This item is being recommended for School Board approval to meet requirements for revised job description.

Position Title: **General Counsel**

Division/Department: **Superintendent of Schools/General Counsel**

Pay Grade: **39**

Salary Schedule: **Contracted Position**

Recommended Policy Status: **Chart Job Description**

Rationale: The job description for the General Counsel position is being revised to reflect clearly defined position responsibilities and the minimum education, experience and skills required to ensure successful performance in the role. Revisions include updates to reflect the new job description template, and additions to the minimum and preferred qualifications.

The goal of this position is to protect the legal interests of the Broward County School District by overseeing and monitoring legal services provided for the school district by the Office of the General Counsel and by outside attorneys.

At the School Board Workshop held on May 24, 2016, a decision was made to permanently assign Ms. Barbara J. Myrick to the position of General Counsel, eliminating the need for additional recruitment efforts.

Cost: There is no additional financial impact to the District.